



**Office of the Principal Chief Commissioner of Income Tax,
Andhra Pradesh and Telangana.**

10th Floor, 'B' Block, Income Tax Towers, AC Guards, Hyderabad – 500 004.

F.No. Pr. CCIT/Estt/AGT-2018/2018-19

Date:21.06.2018

MEMORANDUM

Sub: Relieving & Joining of Sr. Private Secretary / Private Secretary – AGT-2018 – Regarding.

Ref: 1. This office Transfer Order No.14 in F.No.Pr.CCIT/4(8)/Estt/2018, dated 15.05.2018

2. This office Transfer Order No.25 in F.No.Pr.CCIT/4(8)/Estt/2018, dated 08.06.2018

Please refer to the above.

It has come to notice of this office that Senior Private Secretaries / Private Secretaries who are under orders of transfer are yet to be relieved even after the due date of relieving mentioned in the transfer orders.

In view of the above, Sr. PS/PS who are yet to be relieved are deemed to be relieved w.e.f 22.06.2018(FN). Further Pay and allowances of the Sr. PS / PS who are under orders of transfer should be drawn in their new place of posting w.e.f 01.07.2018. Non compliance of the above mentioned direction shall be viewed adversely.

This issues with the approval of the Pr. Chief Commissioner of Income Tax, Andhra Pradesh & Telangana.

(RAVI BABU N)

Addl. Commissioner of Income Tax
(HQrs)(Admn. & Vig.)
O/o Pr.CCIT, AP& Telangana

To
All the Officers concerned.