

Office of the
Pr. Chief Commissioner of Income Tax,
 Andhra Pradesh & Telangana, Hyderabad,
 10th Floor, Income Tax Towers, A C Guards, Hyderabad – 500 004.
 =====
 F. No. Pr.CCIT/Estt/AO/Gr.II/III/2018 Date:09/05/2018

Sub: Establishment – I.T. Department, Hyderabad – **Transfers and postings of Administrative Officers, Grade-II/III**
 – orders – Issue of – Regarding.

* * * * *

ORDER NO. 5

The transfers and postings of the following Administrative Officers, Grade-II/III are hereby ordered with immediate effect and until further orders.

S. No.	Name of the officer S/Sri/Smt.	Transferred From O/o.	Transferred To O/o.	Remarks
1	2	3	4	5
1	B. LALITHA KUMARI, AO, GR.II	CIT(A)-2, GUNTUR	CCIT, VIJAYAWADA	As per clause 5(a) of the Transfer Policy, 2017
2	USHA KARTHIGEYAN, AO, GR.II	CIT(EXEMPTIONS), HYDERABAD	PR.CIT, KURNOOL	As per clause 5(a) of the Transfer Policy, 2017
3	P. RAVINDRANATH, AO, GR.II	CCIT, VIJAYAWADA	PR.CIT, VISAKHAPATNAM-1	As per Administrative requirement
4	KLVD ANNAPURNA, AO, GR.II	PR.CCIT, HYDERABAD	PR.CIT(CENTRAL), HYDERABAD	As per Administrative requirement
5	PARVATHI CHOWHAN, AO, GR.III	PR.CIT(CENTRAL), HYDERABAD	CIT(A)-5, HYDERABAD	As per Administrative requirement
6	M. DURGA, AO, GR.II	CIT(JUDICIAL), HYDERABAD	PR.CIT, HYDERABAD-4	As per Administrative requirement
7	VOLETI RAJANI KUMARI, AO, GR.II	CIT(DR), ITAT-1, HYDERABAD	PR.CIT, HYDERABAD-7	As per Administrative requirement
8	GEETHA VIJAY KUMAR, AO, GR.II	CIT(IT&TP), HYDERABAD	PR. DIT(INV.), HYDERBAD	As per Administrative requirement



2. Transfers and Postings of the Administrative Officers, Grade-II/III who have completed their station tenure, as on 31/03/2018, and not been effected by this transfer order will be reviewed in the AGT, 2019, as per the Transfer Policy.

3. Remarks mentioned against the transferred officials are only indicative in nature and not exhaustive. They may also fit into any one of the other categories mentioned in the Transfer Policy, 2017.

4. All the Heads of Office are required to relieve the Officers under orders of transfer **positively by 15/05/2018.**

5. In case, any officer is being proposed to be retained beyond the above mentioned date, the Head of Office shall take prior written approval from the Pr.CCIT, AP & Telengana.

6. The Officers under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.

7. The Heads of Office are directed to send separate compliance report on relieving and joining of officers from/to their offices **latest by 18/05/2018**, for updating the data in records. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of Officer. It is also to be noted for the APARs of the officials reporting to the officers concerned are completed and duly forwarded.

8. All representation received, stands disposed off.

9. Hindi version follows.

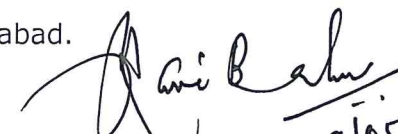
Sd/-

(SHYAMA PRASAD CHOUDHURY)

Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telengana.

Copy to:

1. The Officers concerned.
2. The CCsIT, Hyderabad/ Vijayawada / Visakhapatnam and DGIT(Inv.), Hyderabad.
3. All the Pr.CsIT/CsIT/Pr.DsIT/DsIT in AP & Telengana Region.
4. All the Heads of Offices in A.P. & Telengana Region.
5. The AD(OL), Hyderabad for preparation of Hindi version.
6. The Secretary – IRS Officers Association/ITGOA, AP & TS Unit/ITSEWA, ITOBC Association, Hyderabad.
7. The ZAO, CBDT, Hyderabad,
8. The Stock file/Personal file/Data Base File.
9. All the Sections in Pr.CCIT's Office in Hyderabad.


(N. RAVI BABU) 09/05/18

Jt. Commissioner of Incometax,
(Hqrs.)(Admn. & Vig.),Hyderabad