

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX
Andhra Pradesh & Telangana, 10th Floor, Income Tax Towers
A C Guards, Masab Tank, Hyderabad - 500 004

F.No.Pr CCIT/AP&TG/Estt/2014-15/87

Date: 01.04.2015

ORDER

The Public Accounts Committee (2014-15) of Parliament is visiting Hyderabad from 11th April to 13th April, 2015 on study visit. During the visit, the Committee will have informal discussion on subject **'Performance Audit of Administration of Penalty and Prosecution'** based on C & AG Report No.28 of 2013.

An Organizing Committee under the Chairmanship of Sri P V Rao, Pr Commissioner of Income Tax-3, Hyderabad with the following members is constituted for overall co-ordination in connection with the visit of the Public Accounts Committee:

Organizing Committee:

S No	Name of the Officer	Mobile No.
1	Sri P V Rao, Pr CIT - 3, Hyderabad - Chairman	8985972323
2	Sri K Gnana Prakash, CIT (Admn & CO), Hyderabad	8985970032
3	Sri T Vijaya Bhasker Reddy, Addl CIT (IIQrs) (Admn), Hyderabad	8985970072
4	Sri R V Reddy, Addl CIT (Infra), Hyderabad	8985970077
5	Sri M Naveen, DCIT (HQrs)(Admn), Hyderabad	8985970162
6	Sri D Madhu, ITO (PRO), O/o Pr CCIT, Hyderabad	8985970514
7	Sri R S R Murthy, ITO (Wel), O/o Pr CCIT, Hyderabad	8985970742
8	Sri Abhishek Kumar Jha, ITO (AIU), O/o DIT (inv), Hyderabad	8985970747

The following sub-committees are constituted for specific purposes and they would co-ordinate with the Organizing Committee for making necessary arrangements and for ensuring comfortable and convenient stay of the Public Accounts Committee Members at Hyderabad:

I. Transport & Reception Sub-Committee:

S No	Name of the Officer	Mobile No.
1	Sri B Rajaram, Addl CIT, Range - 1, Hyderabad - Chairman	8985970056
2	Sri R Mohan Reddy, Jt CIT, Range - 14, Hyderabad - Vice Chairman	8985970098
3	Sri B Ramanjaneyulu, DCIT, Circle - 1(I), Hyderabad	8985970148
4	Sri P Dinesh, DDIT (Inv)-I(1), Hyderabad	8985972301
5	Sri J Shivaji Yadav, ITO, Ward - 6(4), Hyderabad	8985970316
6	Sri Nayani Srinivas Rao, ITO, Ward - 1(4), Hyderabad	8985970234

Purpose of the Sub-Committee:

- The Committee shall ensure that the vehicles and Protocol Officers are available at all times for each member of PAC and for the accompanying Officers.
- They shall ensure that the Members / Officers are received at the airport on the day of arrival and escorted to the hotel and also to see them off to the Airport / Railway Station on the day of departure.
- They should ensure that VIP lounge is available at the airport both on arrival and departure and seat them in the lounge during the waiting period.
- The Protocol Officer should identify the luggage of the Members to whom he is attached and collect the luggage and escort the Member to the vehicle and proceed to the hotel.
- They shall ensure that the Protocol Officers accompany the Members at all the places of visit during their stay and extend necessary assistance.
- They should co-ordinate with the police and airport authorities for keeping vehicles ready at airport in seriatum-Chairman's vehicle followed by vehicles of other members.

II. Accommodation & Hospitality Sub-Committee:

S No	Name of the Officer	Mobile No.
1	Sri T Diwakar Prasad, Addl CIT, Range - 3, Hyderabad - Chairman	8985970079
2	Sri Solgy Jose T Kottaram, JCIT, Range-11, Hyd - Vice Chairman	8985970321
3	Sri A Sitarama Rao, DCIT, Circle - 2(1), Hyderabad	8985972306
4	Sri M Murali Mohan, DCIT, Circle - 3(2), Hyderabad	8985970149
5	Sri P Madhu, ITO, Ward - 3(1), Hyderabad	8985970277
6	Sri R Jaya Kumar, ITO, Ward - 16(3), Hyderabad	8985970242

Purpose of the Sub-Committee:

- This Committee shall receive the Members at the hotel with bouquets and ensure that they are comfortably ushered into the allotted rooms.
- They should co-ordinate with hotel management and ensure that the rooms are neat and clean with fresh and hygienic towels, napkins, bed linen and toiletries.
- They shall ensure that the booked rooms are provided with the fruit baskets, eatables and other amenities.
- They should ensure that a mini-telephone directory containing names and mobile numbers of important Officers of all three organizations are kept in the rooms of the Members.
- They should ensure that all the Members are provided with discussion papers.
- They should co-ordinate with the Yashoda Hospital, Somajiguda / Care Hospital, Banjara Hills / any nearest well equipped hospital for any medical emergency.
- They shall ensure that breakfast, lunch and dinner arrangements at the hotel are made properly during the stay of Members / Officers.
- The Committee shall also co-ordinate the formal meetings and the local visits of the Members / Officers with other Sub-Committees.

III. Technical Sub-Committee:

S No	Name of the Officer	Mobile No.
1	Sri Atul Pranay, Pr CIT (TDS), Hyderabad - Chairman	8985970026
2	Smt Subhasree Ananthkrishnan, Pr CIT-6, Hyd. - Vice Chairman	8985970027
3	Smt K Kamakshi, Pr CIT (IT & TP), Hyderabad - Vice Chairman	8985972299
4	Sri K S Rajendra Kumar, Addl CIT (Intl Txn), Hyderabad	8985970070
5	Sri B V Rao, Addl CIT (Jdl), O/o Pr CCIT, Hyderabad	8985970074
6	Sri G S S S Gopinath, Addl CIT (TDS)-II, Hyderabad	8985970080
7	Sri N Swapna, Jt CIT (Tech), O/o Pr CCIT, Hyderabad	8985970128
8	Sri Gopi Krishna, DCIT (Pros), O/o Pr CCIT, Hyderabad	8985970156
9	Sri A V Srinivasa Rao, DCIT (TDS)-2(1), Hyderabad	8985972370
10	Sri S Vijay Kumar, ITO (Tech), O/o Pr CCIT, Hyderabad	8985970282

Purpose of the Sub-Committee:

- This Sub-Committee shall prepare all the background papers on the subject of discussion.
- They should ensure that required number of English and Hindi copies of the final report are prepared and supplied to the Members in the hotel rooms on day of arrival.
- The Sub-Committee should assist and provide necessary inputs on technical and subject matters.

IV. Event Sub-Committee:

S No	Name of the Officer	Mobile No.
1	Sri Kiran Katta, Jt CIT, Range - 8, Hyderabad - Chairman	8985970049
2	Sri P Sumitha, DDIT (Inv) I(2), Hyderabad	8985972358
3	Sri K N Suresh Babu, ACIT, Circle - 8(1), Hyderabad	8985972360
4	Sri T Muralidhar, ITO, Ward - 16(2), Hyderabad	8985970235
5	Sri Saurab Srivastava, ITO(HQ)-2, O/o Pr CIT (IT&TP), Hyderabad	8985970756

Purpose of the Sub-Committee:

- This Sub-Committee shall make all the arrangements for the PAC meeting in the designated hall on 13.04.2015 and ensure proper illumination and acoustics.
- They should ensure appropriate banner in the hall indicating the meeting.
- They should ensure proper working of projectors, computers, microphones.
- They should ensure proper seating arrangement with the nameplates (should be written both in English & Hindi) of all the PAC Members and Officers participating in the meeting.
- They should ensure copies of IT Act & Rules both English & Hindi versions, folders, pens, water bottles, etc. for the meeting.
- They should ensure that the CCIT's Report on the subject is placed on their tables in both English & Hindi.

V. Co-ordination Sub-Committee:

S No	Name of the Officer	Mobile No.
1	Sri V Sreelar, Addl DIT (Inv)-II, Hyderabad - Chairman	8985970096
2	Sri K J Rao, Addl DIT (Inv)-I, Hyderabad - Vice Chairman	8985970084
3	Sri Narsing Khalko, DDIT (Inv)-I(3), Hyderabad	8985972381
4	Sri J Pavitrana Kumar, DDIT (Inv)-II(1), Hyderabad	8985970166
5	Sri Suresh Lakhavat, DDIT (Inv)-II(3), Hyderabad	8985972359
6	Sri B Srinivasa Rao, ACIT, Circle - 16(2), Hyderabad	8985970167
7	Sri D Srinivasa Rao, ITO (Inv), O/o DIT (Inv), Hyderabad	8985970520
8	Sri K G K Murthy, ITO (Inv), O/o DIT (Inv), Hyderabad	8985970310

Purpose of the Sub-Committee:

- This Sub-Committee shall co-ordinate with Salarjung Museum authorities for the visit of PAC Members / Officers on 13.04.2015 at 2.45 PM.
- They shall ensure that the Members / Officers are received with proper protocol and are properly taken around the museum.
- PAC members / Officers are likely to visit a place of importance (to be decided) in Hyderabad on 12.04.2015 and the Committee shall co-ordinate such visit.
- This Sub-Committee shall also co-ordinate with the management of the place of visit of the Members / Officers on 12.04.2015.
- They should also ensure that they are received with proper protocol and are taken around the place of visit.
- Lunch & snack arrangements should also be made in the film city.

VI. Cultural Sub-Committee:

S No	Name of the Officer / Official	Mobile No.
1	Sri Parneet Singh Sachdev, Pr CIT - IV, Hyderabad - Chairman	8985970028
2	Smt Anjala Sahu, Addl CIT, Range - 16, Hyderabad	8985970083
3	Sri B R Ramesh, DCIT, Circle - 16(1), Hyderabad	8985970141
4	Sri N Srikant, DCIT, Circle - 10(1), Hyderabad	8985972392
5	Sri Rajesh Kumar, ITO, Ward - 12(2), Hyderabad	8985970786
6	Sri T Uma Maheswar Rao, Inspector, O/o Addl CIT, R-10, Hyd	9441736450

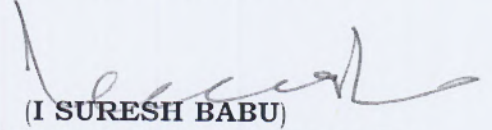
Purpose of the Sub-Committee:

- This Sub-Committee shall identify the musician who can perform at the dinner to be hosted on the night of 12.04.2015 for the Members / Officers.
- They shall also co-ordinate with the hotel management for appropriate stage and sound arrangements.
- This Sub-Committee shall also oversee the arrangements at the place of visit on 12.04.2015
- The Sub-Committee in consultation with the Organizing Committee shall procure suitable / mementoes for the visiting dignitaries.

All the above sub-committees shall meet and upon discussion, prepare proper plan of action and distribute the work among the members for seamless and smooth operation of all activities. All the Sub-Committees shall work in close co-ordination with the Organizing Committee. PRO will be hiring the required vehicles and intimate

the Transport Sub-Committee. List of Officers / Official nominated as Protocol Officers will be communicated. ITO (Wel) will provide the necessary stationary & other material requirements for the meeting.

All the above sub-committees should attend to any other work as requested by Members / Officers and render such assistance on any matter, if required.



(I SURESH BABU)

Pr Chief Commissioner of Income Tax
Andhra Pradesh & Telangana
Hyderabad

Copy to:

1. All the Members of the Committees
2. The CCIT / DGIT (Inv), Hyderabad / Vijayawada / Visakhapatnam for information
3. All the Pr CsIT / DsIT in Hyderabad
4. All the Addl CsIT / Addl DsIT in Hyderabad
5. The Asst Director (OL), O/o Pr CCIT, Hyderabad – with a request to co-ordinate with Technical Sub-Committee for making necessary Hindi translation of reports