



प्रधान मुख् यभायकर आयुक् त्का कार्यालय, आन् ध्रप्रदेश एवं तेलंगाना
Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana
10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004
10th Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500 004
टेलिफोन-040 : 23425474, फैक्स 23241427, फैक्स 040-23240403
Tel.No. -04023425474, Fax 23241427, Fax 040-23240403

F.No.Pr.CCIT/Hyd/Estt/Training/2025-26

Date: 20.05.2025

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad **Mandatory Training Course for Stenographers Grade-1 due for promotion to the cadre of Private Secretary (Batch-2) from 26-05-2025 to 06-06-2025, Offline** - Nomination of candidates - Regarding.

The officials as per the **Annexure** are hereby nominated for the above mentioned course to be held at MSTU, Hyderabad from 26.05.2025 to 06-06-2025.

VENUE : Lecture Hall No.2, MSTU, 1st Floor,
Annex Building, Aayakar Bhavan,
Hyderabad.

TIME : Sharp by 9.15 AM

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if any of the officials is under the orders of transfer from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

The officials who are attending training are hereby directed to switch off their Mobile phones before entering the premises of MSTU.

(B DINESH ADITYA)

आयकर उपायुक्त (मुख्या)(प्रशासन)

Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख् यभायकर आयुक् त्का कार्यालय

O/o. Pr.CCIT, AP & TG, Hyderabad.

Copy to:

1. The official concerned through their Head of office.
2. The Head of office concerned.
3. The ITO(MSTU), Hyderabad.

**Annexure- Nomination of officials for Mandatory training for Stenographers Grade-I due for promotion from
26.05.2025 to 06.06.2025**

Sl. No.	Emp. No.	Name of the official (S/Sri/Smt/Ms)	Designation	CONCERN Pr.CIT	Present Station	CONTACT NO	MAIL-ID
1	108913	G B RAJESHWAR RAO	STENO, GR-I	Pr.CIT-4, HYDERABAD	HYDERABAD	8985971067	
2	165381	VANAM KRISHNAVENI	STENO, GR-I	CIT (A)-11, HYDERABAD	HYDERABAD	8985971782	vanam.k.veni@incometax.gov.in
3	181621	CHANDRADEEP KUMAR SINGH	STENO, GR-I	CIT(APPEALS)-12, HYDERABAD	HYDERABAD	7979834160	chandraadeepkumar.singh@incometax.gov.in
4	181639	PERI NAGA DURGA SRI RAMYA	STENO, GR-I	Pr.CIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	7901599722	peri.nagadurgasri.ramya@incometax.gov.in
5	165007	KAVITHA PETETI	STENO, GR-I	Pr.CIT(CENTRAL), VISAKHAPATNAM	GUNTUR	7901599719	peteti.kavitha@incometax.gov.in
6	181457	SUSMITA SAHA ROY	STENO, GR-I	Pr.CIT-2, HYDERABAD	HYDERABAD	7901599706	susmitasaha.roy@incometax.gov.in
7	181522	MOHD SULTAN	STENO, GR-I	PRDIT(INV), HYDERABAD	HYDERABAD	7248449445	mohd.sultan@incometax.gov.in
8	181792	KURUBA SATHISH KUMAR	STENO, GR-I	CIT(APPEALS), UNIT-1, HYDERABAD	HYDERABAD	8686173244	sathish09it@gmail.com
9	164964	KOPPULA SOBHA	STENO, GR-I	Pr.CIT-2, HYDERABAD	HYDERABAD	8985971727	k.sobha@incometax.gov.in
10	165889	SHAIK JILANI	STENO, GR-I	DGIT(INV.), HYDERABAD	HYDERABAD	7901599680	jilani.shaik@incometax.gov.in
11	164960	JAGANA ANITHA	STENO, GR-I	DGIT(INV.), HYDERABAD	HYDERABAD	8985970615	jaganaanitha@incometax.gov.in
12	182249	JYOTIRMOY BASU	STENO, GR-I	Pr.CIT-2, HYDERABAD	HYDERABAD	7003117310	jyotirmoy.basu@incometax.gov.in
13	181637	DEBIKA DAS	STENO, GR-I	Pr.CIT-1, VISAKHAPATNAM	VISAKHAPATNAM	7980572643	das.debika@incometax.gov.in
14	181478	V KRISHNA MOHAN SANKULA	STENO, GR-I	CIT(A)-11, HYDERABAD	HYDERABAD	7602757583 / 8985970389	vkrishnamohan.sankula@incometax.gov.in
15	165468	P. P. L. GOVINDARAJ	STENO, GR-I	CIT(TDS), VIJAYAWADA	VIJAYAWADA	7901599760	peera.p.d.l.govindaraj@incometax.gov.in
16	187050	ABHISHEK ANAND	STENO, GR-I	PRCIT-2, HYDERABAD	HYDERABAD	7739642491	a.anand@incometax.gov.in
17	187072	HIMANSHU KUMAR	STENO, GR-I	DIT (I&CI), HYDERABAD	HYDERABAD	7901599793/ 6395903371	himanshu.kumar7@incometax.gov.in
18	187051	NAWAJ ANSARI	STENO, GR-I	PRCIT(AU)-3, HYDERABAD	HYDERABAD	7277885573	nawaj.ansari@incometax.gov.in
19	187067	RAJAT CHAUDHARY	STENO, GR-I	PRCIT(AU)-4, HYDERABAD	HYDERABAD	8958073482	rajat.chaudhary@incometax.gov.in
20	187059	YASH MANDLOI	STENO, GR-I	CIT(APPEAL UNIT)-3, HYDERABAD	HYDERABAD	7901599785/ 8770102198	yash.mandloi@incometax.gov.in
21	187054	VISHAL SHARMA	STENO, GR-I	PRCIT-1, HYDERABAD	HYDERABAD	9837987984/ 7901599833	vishal.sharma5@incometax.gov.in
22	187052	ANKIT KUMAR	STENO, GR-I	PRCIT-2, HYDERABAD	HYDERABAD	7901599788/ 7004623620	ankit.kumar18@incometax.gov.in
23	187063	AKHILESH SINGH	STENO, GR-I	CIT(APPEAL UNIT)-4, HYDERABAD	HYDERABAD	7901599791/ 9838141938	akhilesh.singh@incometax.gov.in
24	187062	MOHAMMAD FARHAN SAYEED	STENO, GR-I	CIT(APPEAL UNIT)-7, HYDERABAD	HYDERABAD	8887712285 / 7901599832	m.farhan.sayed@incometax.gov.in
25	187066	SARVENDRA KUMAR	STENO, GR-I	PRCIT, VIJAYAWADA	VIJAYAWADA	8859417659	sarvendra.kumar1@incometax.gov.in
26	183768	SHIVRAM MEENA	STENO, GR-I	CIT(AUDIT), HYDERABAD	HYDERABAD	8562033700	shivram.meena@incometax.gov.in
27	182003	MD. SAMIM LASKAR	STENO, GR-I	PRCIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	9563428826	md.samim.laskar@incometax.gov.in

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28	181570	DINESH SINGH RAWAT	STENO, GR- I	PRCIT-4, HYDERABAD	HYDERABAD	7901599707	dineshsingh.rawa t@incometax.gov .in
29	187515	JAY PRAKASH	STENO, GR- I	CIT(APPEAL UNIT)- 8, HYDERABAD	HYDERABAD	9870890802/ 8273404296	j.prakash@incom etax.gov.in
30	184151	SHERLA BHARGAVI	STENO, GR- I	PRCIT-2, HYDERABAD	HYDERABAD	7901599766 / 9154333601	<u>bhargavi.sherla</u> <u>@incometax.gov.</u> <u>in</u>

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